

12/23/2024  
Addendum 01



1331 Tyler Street NE #101  
Minneapolis, Minnesota 55413  
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(763) 354-2670

**Re: Addendum #01 for Bidding Documents for  
Kingsland Public Schools, 2025 Roofing  
Improvements  
Spring Valley, MN 55975**

**BIDS DUE Januray 23, 2025 at 2 PM.**

This addendum forms a part of the Contract Documents dated December 16, 2024. The additions, deletions, revisions and clarifications contained herein shall be made to the Drawings and Specifications for the project; and shall be included in the scope of work and Bid(s) to be submitted. Bidders are responsible to determine for themselves the work affected by items contained within this Addendum.

**Acknowledge receipt of this Addendum on the space provided on the Bid Form.  
Failure to do so may result in disqualification of Bid.**

**Issued with Addendum #01 –**

- 1) Section 00 01 00 – Re-Issued with this addendum.
- 2) Section 00 03 00 – Issued with this addendum.
- 3) Section 01 31 26 – Removed with this addendum from TOC

**BUILDING STRONG  
CONNECTIONS**



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**SECTION 00 03 00**  
**ADVERTISEMENT FOR BIDS**

**TITLE:** Kingsland Public Schools  
2025 Roofing Improvements

**LOCATION OF WORK:** Kingsland Public Schools  
705 North Section Avenue  
Spring Valley, MN 55975

**OWNER:** ISD 2137 – Scott Klavetter  
705 North Section Avenue  
Spring Valley, MN 55975  
(507) 346-7276

**CONSTRUCTION  
MANAGER:** ICS Consulting, LLC  
1331 Tyler Street NE Suite 101  
Minneapolis, MN 55413  
(507) 291-0452  
Contact: Todd Wetzel: [todd.wetzel@ics-builds.com](mailto:todd.wetzel@ics-builds.com)

**ROOFING MANUFACTURE:** The Garland Company  
3800 E 91<sup>st</sup> Street  
Cleveland, OH 44105  
(651) 666-0901

**STRUCTURAL:** HavTek Structural Engineering  
5555 County Road 155, West  
Waconia, MN 55387  
(952) 935-1113

**MECHANICAL ENGINEER:** The Garland Company  
3800 E 91<sup>st</sup> Street  
Cleveland, OH 44105  
(651) 666-0901

**PROJECT DESCRIPTION:**

The project consists of 1 work scope for all of the work necessary for the re-roofing of 892 squares of roof all being modified built up roofs with mixture of flood and gravel surfacing and mineral surface with coating. Also includes wall panels where required. Ductwork on the roof will need to be raised in areas shown on the plans. This bid Consists of Roofing & HVAC.

**BID DATE AND LOCATION:**

Sealed Bids will be received at **Kingsland Public Schools, 705 North Section Avenue, Spring Valley, MN 55975** then publicly opened and read aloud. Bids will be received and stamped-in prior to **2:00 P.M local time on January 23, 2025**. Bids to be dropped off in main office. Bids submitted after allotted time will be discarded, **NO EXCEPTIONS**.

**EXAMINATION OF DOCUMENTS:**

Bidders may view drawings and specifications for the project at the office of the Construction Manager.

For Electronic access to the bidding documents, please contact Kris Shattuck at **(612) 808-9855**. The Construction Manager can also provide locations of Builders Exchanges holding plans for contractors to access. Bidders are responsible for any and all costs associated with the production of plans and specifications for their use.

**BIDDING REQUIREMENTS:**

Each Bidder must comply with the following requirements to reassure acknowledgment and recognition of their Bids:

Bids must be accompanied by Bid security in the form of a certified check, cashier's check, or Bid bond in the amount of 5% of the base Bid submitted, made payable to the owner, as guarantee that Bidder will, if awarded, enter into contract in accordance with contract documents and submitted Bid.

Submit Bid on the prescribed form, which is furnished with the specification, with full name and address of the Bidder.

Completely fill in all blank spaces on the Bid Form, in ink or typewriter, in both words and figures.

Sign in longhand, executed by a principal duly authorized to enter into an agreement. If a Bidder is a co-partnership, then signatures on the Bid shall be by an authorized member of the firm, with names and addresses of each member of partnership.

Base Bid and all alternate Bids shall be stated both in writing and in figures. In all cases, written and numerical figures must agree; otherwise at Owner's option, it shall be cause for rejection of Bid. Complete form without alterations.

Submit alternate prices (Bids) for either increasing or decreasing the costs, as called for on Bid form and Description of Alternates. Submit a Bid for all alternates.

Owner may make such investigations as they deem necessary to determine the ability, competency, and responsibility of the Bidder to perform the work. Any Bidder shall furnish to Owner all such information and data for this purpose, as the Owner may request. Owner reserves the right to reject any Bid if the evidence submitted by, or investigation of, such Bidder fails to satisfy the Owner that such Bidder is

properly qualified to carry out the obligations of the contract and to complete the Work contemplated therein. The competence and responsibility of Bidder will be considered in making an award, including, but not limited to; (1) proof of financial responsibility, (2) quality of similar work, (3) amount of experience with similar projects, (4) facilities, personnel and equipment, (5) reputation for performance, and (6) the ability to complete the work within specified time. Owner reserves the right to reject any Bid where there is reasonable doubt as to the qualifications of the Bidder.

Owner reserves the right to: (1) accept Bidder's Base Bid only, (2) accept any one or more of bidder's Alternate Bids, in any order regardless of the order in which they were listed, (3) reject all Bids, (4) award contract based on their investigation of Bidders, as well as acceptance of alternates, all of which the Owner deems to be in their best interest, (5) waive informalities or minor irregularities in Bids and waive minor irregularities or discrepancies in Bidding procedure.

Upon award of Contract, Contractor shall provide AIA A312 Performance and Payment Bonds in the amount of 100% of Contract Sum in accordance with General Conditions and Amendments to General Conditions.

#### **BIDDING DOCUMENTS & SITE REVIEW:**

Each Bidder (including subcontract Bidder where appropriate) is *REQUIRED* to visit the site and to fully inform themselves and record their own investigations as to the extent of the Work, the extent of the work performed by other contractors under other construction packages, conditions under which the Work is to be performed, existing buildings and streets, conditions of the area, existing utilities and other features, type of soil, available facilities and difficulties that may be encountered in connection therewith, and other relevant items which will affect their Bid or the Work.

Prior to submitting a Bid, each Bidder is required to examine all of the bidding requirements, all Contract Documents, all drawings, and specifications for the Project (including those primarily for other Subcontracts). Contractors shall become thoroughly familiar with the scope of the Project and all factors and items of work which will affect their Bid or the Work, whether shown or specified in documents primarily for Work of others or Work of this Contract.

No extras will be allowed the Contractor as a result of misunderstanding of the extent of scope of the Work as a result of their failure to study and record their own findings. Submission of a Bid shall be proof that such examinations have been made and that Bidder has recorded their own investigation and has become thoroughly familiar with all contract documents (including all addenda). The failure or omissions of any Bidder to examine any form, instrument or document shall in no way relieve any Bidder from any obligation in respect to their Bid. Nor shall it be the responsibility of ICS or its counterparts to ensure you have read all documentation. This is the sole responsibility of the Bidder and its Sub-Contractor(s).

#### **PRE-BID CONFERENCE:**

A Pre-Bid conference will be held **at 10:00 A.M. on January 7, 2025 at 705 North Section Avenue, Spring Valley, MN 55975**. Please check in at the main office. If Bidders want to visit the physical site, a site review will take place immediately following the Pre-Bid conference at [LOCATION]. No extras will be allowed because of the Bidder's misinterpretation as to the amount of work involved, Bidder's own error, negligence, or failure to examine the site.

**START DATE:**

Work will begin after receipt of the signed contract from the Owner. The anticipated award date is February 5, 2025. Pre-construction and submittals work related to the project is to commence immediately after receipt of the signed contract. The onsite work will begin on the premises no later than June 2, 2025.

**SUBSTANTIAL AND COMPLETION DATE:**

Owner requires all work to be substantially by August 15, 2025 with final completion August 29, 2025.

**END OF SECTION 00 03 00**