

# ADDENDUM #1



**PROJECT:** New Underwood School – Modular Relocation  
**DATE:** December 19, 2024  
**BID DATE:** December 30, 2024 at 2:00pm MST

The following changes or modifications are to be incorporated into and become a part of the Contract Documents. The Bidder shall note receipt and make acknowledgment of this Addendum on the Bid Proposal, incorporating these provisions in the bid.

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## CONSTRUCTION MANAGERS BID MANUAL:

- 1) **Project Bidding Requirements**
  - a. **Accepting bids until 2:00 p.m. MST on December 30, 2024**
  - b. **Bids to be delivered to the Architecture Incorporated Office Building**
    - i. **508 7<sup>th</sup> Street, Rapid City, SD 57701**
  - c. **Bids must be submitted on the correct bid form and delivered in a sealed envelope**
    - i. **A sample of a sealed envelope can be seen in the Construction Managers Bid Manual.**
  - d. **No bids or bid modifications will be accepted after bid time**
  - e. Bids will be Publicly Opened
- 2) **Prebid Meeting Minutes:**
  - a. See attached for the meeting minutes from the prebid meeting that was held on 12/16/2024.
- 3) **BID FORMS/PACKAGES:** Make the following changes to the appropriate bid forms/bid packages:
  - Bid Package #1E – General Construction**
    - a. Scope of Work Inclusion Item 2:
      - i. Add the following:
        1. "Remove/secure all roof mounted items that exceed the height of the roof peak."
        2. "Remove/secure all items mounted below the bottom chord of the floor trusses such as; pipes, wires, sheetrock, insulation, etc."
        3. "Remove all chain link fence around existing condensing units for the modulars"
        4. "Disconnection and salvaging of condensing units, serving the Annex's."
        5. "Remove 40' of chain link fence north of Annex 1, 30' of chain link fence west of Annex 4, and chain link play structure at playground for removal of Annex's."
        6. "Remove concrete sidewalk between Annex 3 and Annex 4."
        7. "Excavate a 36" wide trench across the entire north side of Annex 4. Trench bottom to be 36" below bottom chord of floor trusses."
        8. "Excavate a 36" wide trench across the entire south side of Annex 3. Trench bottom to be 36" below bottom chord of floor trusses."
        9. "Cut 4 holes each, in concrete foundation for beam pockets on Annex's 3 and 4. Holes to be 32" x 24". Contractor to field verify locations with Structure Relocation Contractor."

# ADDENDUM #1



## **Bid Package #2D – Structure Relocation**

- a. Scope of Work Inclusion Item 2a.:
  - i. Add the following:
    - 1. “All costs necessary for route planning and movement of utilities, street lights, etc. in regards to routing from Rapid City, SD to New Underwood, SD, to be excluded from this bid package. Costs for routing of structures to be finalized and added to the contract after award of the bid package.”
- b. Scope of Work Inclusion Item 2b.:
  - i. Add the following:
    - 1. “Break 4 holes each, in concrete foundation for beam pockets on Annex’s 1 and 2. Holes to be approximately 32” x 24”. Contractor to field verify locations necessary for beam placement.

**END OF ADDENDUM**



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**PROJECT:** New Underwood School – Modular Relocation  
**RE:** Pre-Bid Meeting  
**DATE:** December 16, 2024  
**TIME:** 10:00 am MST  
**LOCATION:** Canyon Lake Elementary School – 1500 Evergreen Drive, Rapid City, SD 57702  
**ATTENDANCE:** See Sign-in Sheet

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1. Sign-in sheet / Introductions: (See attached Sign-in Sheet)
2. Project Overview.
  - a. Disconnection and relocation of four modular units to temporary location
3. Date, Time, Place of Bid Opening and Bid Requirements:
  - a. **Accepting bids until 2:00 p.m. Mountain Standard Time on December 30, 2024**
  - b. **Bids to be delivered to Architecture Incorporated office**
    - i. **508 7<sup>th</sup> Street, Rapid City, SD 57701**
  - c. **The following items must be incorporated into all bids being submitted:**
    - i. **Bids must be submitted on the correct bid form and delivered in a sealed envelope per the Invitation to Bid; sample envelopes are attached to each bid package**
    - ii. **Bidders must submit the Bidders Checklist (filled out) with their bid:**
      1. **Bidders Checklist is attached to each bid package**
  - d. **No bids or bid modifications will be accepted after bid time**
  - e. Bids will be Publicly Opened
4. Payment and Performance Bond:
  - a. There's a line item for a Payment and Performance Bond on the Bid Form:
    - i. This is **not** a line item for a Bid Bond
  - b. The option to execute the P&P Bond will be decided upon by the Owner and CMAR:
    - i. This will be determined after evaluation of all bids
  - c. Failure or inability to provide P&P Bond may result in a bid being disqualified
5. Schedule:
  - a. Bid Date: **December 30, 2024 at 2pm MST**
  - b. Notice to proceed on or near: **January 10, 2024**
  - c. Construction begins: **January 13, 2024**
  - d. Substantial completion: **January 31, 2024**
  - e. Preliminary project schedule was issued with the Construction Managers (CM) Bid Manual
6. Communication:
  - a. Questions to be submitted via email to Justin Kraemer at [jkraemer@scullconst.com](mailto:jkraemer@scullconst.com)
    - i. All questions are **required** to be submitted in writing to Scull
    - ii. Scull will distribute to design team accordingly
  - b. Questions to be formally addressed by addendum only

7. Prior Approvals and Clarifications: Must be submitted in writing and approved via Addendum
8. Addenda:
  - a. No Addenda released at this time.
9. Special Conditions:
  - a. Site Access: Construction entrance to be coordinated with Scull Construction
  - b. Staging: Coordinate parking & staging with Scull Construction
  - c. Work Hours: Coordinate with Scull Construction and Owner
10. Scope Clarifications & Questions:
  - a. 1E – General Construction
  - b. 2A – Structure Relocation
11. Questions:

